

PSC CIRCULAR

Public Service Commission, Berkley Crescent, P. O. Box 2211
Government Buildings, Suva. Telephone 3-314-588

PSC CIRCULAR NO. 30/2009

To: Permanent Secretaries and Heads of Departments **Ref:** 29/341

Subject: Unidentified FNPF Contributions **Date:** 07.05.2009

- 1.0 The Public Service Commission has been informed and would like to highlight to all addresses of this Circular that a substantial amount FNPF contributions have been classified as **Unidentified FNPF Contributions** as at the 30th of April, 2009 due to the following reasons;
- (i) Non-submission of FNPF numbers by the employer, and;
 - (ii) Wrong names provided by the employer as when matched against FNPF records.
- 2.0 In order to immediately rectify the above anomaly, a joint effort between FNPF officers and the relevant unit within each of the Ministry / Department listed in the attachment Appendix 1 is critical.
- 3.0 The identified Ministry / Department, therefore, are requested, to make arrangements and provide the necessary assistance to FNPF officials who would be visiting your offices in the coming weeks.
- 4.0 All Permanent Secretaries and Heads of Departments are requested to strictly adhere to the provisions and requirements of this Circular.
- 5.0 Any clarifications required should be referred to Mr. Malakai Tueli of the Employee Relations Division on telephone number 3314588 extension 414 or email to malakai.tueli@psc.gov.fj



Pamesh Chand
Permanent Secretary for the Public Service

Appendix 1

1. Ministry of Health
2. Ministry of Education
3. Divisional Engineer Central / Eastern
4. Ministry of Agriculture
5. Suva Water Supply
6. Commissioner of Police
7. Department of National Roads
8. Supervisor of Elections
9. PWD Lautoka
10. PWD Labasa
11. Ministry of Energy & Mineral Resources
12. Office of the Prime Minister
13. Judicial Department
14. Chief Mechanical Engineer, PWD
15. Ministry of Rural Development
16. Bureau of Statistics
17. Fiji Prisons Services
18. Fiji Military Forces
19. Commissioner Western Division
20. Commissioner Northern Division
21. Conservator of Forests
22. Ministry Youth & Sports
23. Lands & Survey
24. Ministry of Works
25. Director of Social Welfare
26. Sec-Gen to Parliament Legislature
27. Divisional Planning Officer Eastern
28. Ministry of Labour
29. Controller of Government Supplies
30. Commissioner Central
31. Department of Water & Sewerage
32. Public Service Commission
33. Ministry of Energy
34. Ministry of Housing and Urban Affairs
35. Director of Immigration
36. Government Printer
37. Justice Department
38. Fijian Affairs Board
39. Ministry of Fijian Affairs
40. Divisional Road Engineer Central / Eastern
41. Ministry of Tourism
42. Fiji Island Maritime Safety Admin
43. Central Planning Office