

PSC CIRCULAR

Public Service Commission, Berkley Crescent, P. O. Box 2211
Government Buildings, Suva. Telephone 3-314-588

PSC Circular No. 25/2009

To: The Permanent Secretaries and
Heads of Departments

File: 29/299/54

Subject: **FREEZE ON ALL NEW RECRUITMENTS**

Date: 27/4/2009

- 1.0 All addressees are advised that with the retirement of all officers over 55 years on the 30th April 2009, there is in force a freeze on **all new recruitments** in the Public Service with the exception of new recruitments to replace professional staff in the Ministry of Education and Ministry of Health. This directive applies in respect of Civil Servants as well as GWE vacancies.
- 2.0 A rationalization process needs to be completed and PS/HOD's will be required to re-assign tasks to fulfill the government's desire to the right sizing of the service within the reduced establishment size.
- 3.0 All positions against which officers **will not** be re-engaged will deemed to have fallen vacant and the establishment transferred to a pool in the Public Service Commission
- 4.0 For any contingency recruitment, PSC approval for the allocation of an establishment to the Ministry will have to be made by the Permanent Secretary of the respective Ministry. All such requests must be supported by proper justification and a Certificate of Availability of Funds from Ministry of Finance.
- 5.0 No recruitments will allowed without the Commission's approval.



Parmesh Chand
Permanent Secretary for the Public Service