

PSC CIRCULAR

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PSC Circular No. 7/2009

To : Permanent Secretaries and
Heads of Departments

File : 29/632/1-54

Subject: RELEASE OF EMPLOYEES DUE TO TROPICAL CYCLONE HETTIE
AND SUBSEQUENT FLOODING

Date: 29/01/2009

Introduction

- 1.0 The Meteorological Department as at 5:37am today issued a strong wind warning for Southern Lau Group.
- 1.1 Tropical Cyclone Hettie is located about 200 kilometers Southeast of Ono-I-Lau and will cause strong winds about the southern parts of the country with heavy rains at times and squally thunderstorms.
- 1.2 With the above developments, heavy rain with flash flooding of low lying areas, rivers and streams have been predicted for the Central Division.

Release of Employees

- 2.1 In view of the above advice by the Meteorological Department, only employees who are genuinely affected by flooding should be released immediately to go home for their safety.
- 2.1 Permanent Secretaries and Heads of Departments must exercise their discretion in the release of the remaining staff should the situation deteriorate whereby employees will be affected by further flooding.
- 2.2 The flood affected employee(s) will only be allowed to apply for duty leave for the period of absence.
- 2.3 This circular will remain in force for the duration of the Cyclone Season until **30th April 2009**.

Clarification

- 3.1 This circular should be given the widest possible circulation and for further information and/or clarification, please contact the Employee Relation Division at the Public Service Commission on 3314588.



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Permanent Secretary for Public Service