

# PSC CIRCULAR

Public Service Commission, Berkley Crescent, P. O. Box 2211  
Government Buildings, Suva. Telephone 3-314-588

## PSC Circular No. 19/2008

To: Permanent Secretaries  
and Heads of Departments

File: 29/437/88

Subject: Ministerial Tours

Date: 17/06/08

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- 1.0 The Commission's has noted with concern the reportedly large number of civil servants who traveled to Rotuma as part of the Ministerial Visit in May 2008. These officers would have been absent from their office and work suspended for at least six working days given the distance and the number of days the delegation was on the island.
- 2.0 For cost efficiency and better service delivery, Ministries and Departments are now instructed that future Government delegations for ministerial visits will be restricted to Permanent Secretaries and Heads of Departments only. For this assignment, you are expected to attend fully prepared to answer questions and provide advice as necessary on development issues.
- 3.0 Any further clarification required may be sought from Mrs. Losana Ravuso, Employee Relations Division, Public Service Commission on telephone number 3314588, extension 408 or email address: [lravuso@psc.gov.fj](mailto:lravuso@psc.gov.fj)



**Taina Tagicakibau [Mrs.]**  
**Permanent Secretary for the Public Service**