

PSC CIRCULAR

Public Service Commission, Berkley Crescent, P. O. Box 2211
Government Buildings, Suva. Telephone 3-314-588

PSC Circular No. 17/2008

To : Permanent Secretaries
and Heads of Departments

File: 29/426/02

Subject: Contractual Appointments
for New Recruits into the
Public Service

Date: 13/06/08

- 1.0 The purpose of this Circular is to inform addressees that effective immediately all new recruits into Fiji's Public Service will be on contractual agreement.
- 2.0 The Commission as mandated by Cabinet in its meeting of 05/02/08 had taken hard decisions towards reform initiatives in the Public Service. These decisions are prerequisite for good governance and for the betterment of our nation and the Public Service as a whole.
- 3.0 The Commission had deliberated at length on the issue and decided to adopt the performance based contract employment conditions highlighted in PSC Circular No: 11/2008 dated 03/04/08 as fundamental to right sizing the public service under its reform initiatives.
- 4.0 In this light, all future recruitments into Fiji's public service will be entered into through contractual agreement as specified in the contractual agreement policy and guidelines attached.
- 5.0 *Appendix A* consists of the Contractual Agreement Policy; *Appendix B* highlights the Contractual Guidelines and *Appendix C* is the actual contract form that would be used for the hiring of new recruits into the Service.

- 6.0 Please ensure that this Circular is brought to the attention of all Officers in your Ministry/Department(s), especially those whose duties involve the recruitment of staff.
- 7.0 Any clarification may be sought from Mrs. Losana Ravuso, Employee Relations Division, Public Service Commission on telephone number 3314588, extension 407 or through email address lravuso@govnet.gov.fj



Taina Tagicakibau [Mrs]
Permanent Secretary for the Public Service