

# PSC CIRCULAR

Public Service Commission, Berkley Crescent, P. O. Box 2211  
Government Buildings, Suva. Telephone 3-314-588

## PSC Circular No. 24/2007

**To:** Permanent Secretaries and  
Heads of Departments

**Date:** 06/08/2007

**Subject:** Honorarium Allowance for Civil Servants  
and Determination of Payment

**File:** 29/006/041

- 1.0 At its meeting of 03<sup>rd</sup> August 2007, the Public Service Commission has granted approval for the payment of Honorarium Allowance to civil servants who are not eligible to claim overtime.
- 2.0 The payment of Honorarium Allowance is to be applied only during this current period of industrial unrest with effect from 24<sup>th</sup> July 2007 and under no other circumstances.
- 3.0 Addressees are advised that civil servants claiming for the payment of Honorarium Allowance shall have their claims calculated in the following manner:

Category	Salary Benchmark	Median Salary	Hourly Rate
Category A	\$19523- \$35000 p.a	\$27,261 p.a	\$10 per hour
Category B	\$35001- \$55000 p.a	\$45000 p.a	\$15 per hour
Category C	\$55001- \$75000 p.a	\$65000 p.a	\$22 per hour

- 4.0 The payment of Honorarium Allowance shall be in cases where services are genuinely and urgently needed.
- 5.0 All costs incurred due to the payment of Honorarium Allowance to be contained in the Budget of your ministries/departments.
- 6.0 Addressees should seek prior approval from the Public Service Commission for eligible civil servants who may request payment of Honorarium Allowance.
- 7.0 Permanent Secretaries and Heads of Departments should ensure strict adherence to the contents of this circular and any further clarification should be obtained from Mr. Peniame Naqasima, Director Employee Relations Division on telephone: 3314588 Ext 407/408 or email address : [pnaqasima@psc.gov.fj](mailto:pnaqasima@psc.gov.fj).



**Taina Tagicakibau**  
**Permanent Secretary for the Public Service, Public Enterprises**  
**and Public Sector Reform**