

PSC CIRCULAR

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PSC Circular No. 01/2007

To: Acting Permanent Secretaries and Heads of Departments **File:** 29/588

Subject: Re-Establishment of Permanent Secretary Positions **Date:** 06/02/07
& Partial Withdrawal of Delegated Powers

1.0 Re-establishment of Permanent Secretary Positions

1.1 The Commission, at its meeting on Thursday 25/01/07 approved the establishment of sixteen (16) Permanent Secretary positions as shown below:

1. Permanent Secretary, Office of the Prime Minister, Home Affairs & Immigration and Information
2. Solicitor General & Permanent Secretary for Justice, Electoral Reform & Anti-Corruption
3. Permanent Secretary for Finance, National Planning, Public Enterprise & Sugar Industry
4. Permanent Secretary for Foreign Affairs & External Trade
5. Permanent Secretary for Fijian Affairs, Heritage, Provincial Development & Multi Ethnic Affairs
6. Permanent Secretary for the Public Service and Public Sector Reform
7. Permanent Secretary for Health
8. Permanent Secretary for Youth, Sports and Employment Opportunities
9. Permanent Secretary for Local Government, Urban Development and Public Utilities
10. Permanent Secretary for Labour, Industrial Relations & Productivity, Tourism and Environment
11. Permanent Secretary for Education
12. Permanent Secretary for Transport, Works & Energy
13. Permanent Secretary for Commerce, Industry, Investment and Communications
14. Permanent Secretary for Women, Social Welfare & Housing
15. Permanent Secretary for Lands & Mineral Resources
16. Permanent Secretary for Agriculture, Fisheries & Forests

1.2 The 16 Permanent Secretary positions were advertised on 30/01/07.

2.0 Partial Withdrawal of Delegated Powers

- 2.1 The delegated powers in respect of the common cadre and accounting cadre positions under the Legal Notice No. 92/2002 have been withdrawn effective from **05/02/07**. In the context of this partial withdrawal of the delegation of the PSC's powers, common cadre includes the Administrative, Clerical, Secretarial, Telephonist and Hansard Reporter occupational groups; and the Accounting Cadre include the Principal Accounts Officer, Senior Accounts Officer, Accounts Officer and Assistant Accounts Officer positions and grades.
- 2.2 In the case of the technical and professional classifications and grades, all appointments, promotions, transfers disciplinary process (excluding the imposition of disciplinary penalty) remain delegated but are to be put on hold until the Permanent Secretary positions have been filled either substantively or through acting appointment.
- 2.3 A separate, circular on the partial withdrawal of the PSC's delegated powers explaining the actual withdrawal and the effect on Legal Notice 92/2002 will be issued shortly.

3.0 Clarification

- 3.1 Any clarification required may be sought and obtained from Mr Semesa Sautu, Director Human Resource Management Division of the Public Service Commission on telephone number 3314-588 ext 417 or on email ssautu@psc.gov.fj.



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for **Permanent Secretary, Public Service & Public Sector Reform**