



**P.S.C.**  
**Public Service Commission**

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May 26, 2009

**CIRCULAR MEMORANDUM**

To: All Permanent Secretaries and Heads of Departments

Subject: **FICAC PROCEDURES**

- 1.0 Some serious concerns, pertaining to the non-compliance of civil servants to FICAC procedures, has been brought to the attention of the Public Service Commission.
- 2.0 According to FICAC:
  - some Ministries have continued to employ civil servants who have been charged by FICAC.
  - In some instances, civil servants have refused to assist in the investigations, while others have blatantly hindered investigations.
  - The Commission has seen that there is an increase in the number of civil servants who totally ignore the rules relating to receipt of gifts. GO 315 stipulates that *"Presents from individuals or groups of persons, which cannot be refused, without giving offense, shall be handed over to the PS or HOD and a letter in appropriate terms, shall be sent by the PS or HOD to the donor"*. Please ensure that this regulation is brought to the attention of all your staff
- 3.0 All Permanent Secretaries/Heads of Departments are reminded that the Fiji Independent Commission Against Corruption (FICAC) is mandated by the *Fiji Independent Commission Against Corruption Promulgation* No. 11 of 2007. Its aims are to protect public interest, prevent breaches of public trust and guide the conduct of public officials.
- 4.0 For these very important reasons, all civil servants are required to assist and to cooperate with FICAC.

Parmesh Chand

**Permanent Secretary for the Public Service**