



P.S.C.

PUBLIC SERVICE COMMISSION

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11th August 2008

CIRCULAR MEMORANDUM

To: Permanent Secretaries and Heads of
Departments

Subject: **OVERSEAS TRAVEL VOTE (OTV)**

- 1.0** The Public Service Commission administers the Overseas Travel Vote (OTV) to meet funding assistance from Ministries and Departments on seminars, conferences and meetings abroad.
- 2.0** The increased number of requests amidst reduced budget allocation of OTV funds this year has forced the Commission to review sponsorship to priority programmes only.
- 3.0** Effective forthwith Ministries and Departments are to source overseas travel funds from within their own budgetary allocations.
- 4.0** Addressees are asked to seriously take heed and be mindful of the OTV situation.

T. Tagicakibau
Permanent Secretary for the Public Service