



MINISTRY FOR PUBLIC SERVICE, PUBLIC ENTERPRISES AND PUBLIC SECTOR REFORM

Public Service Commission

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8th January 2008

CIRCULAR MEMORANDUM

To: Permanent Secretaries

Subject: ANNUAL REPORTS - YEAR 2006 & 2007

In the absence of Parliament, the Public Service Commission will be assessing your Annual Reports as part of your signed performance agreement. In order to assist the Commission in making fair assessment Permanent Secretaries are reminded to submit the Annual Reports for 2006 and 2007.

We look forward to receiving your Annual Reports by March 31st, 2008.

Any clarification required may be obtained from Mr. Tevita Kanalagi, tkanalagi@psc.gov.fj of the SES Unit, HRM Division, Public Service Commission, on telephone number 3314588.

[Taina Tagicakibau]

Permanent Secretary for the Public Service