



MINISTRY FOR PUBLIC SERVICE, PUBLIC ENTERPRISES AND PUBLIC SECTOR REFORM

Public Service Commission

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Public Enterprises & Public Sector Reform

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Circular Memorandum

To: Permanent Secretaries and Heads of
Departments

Date: 19/09/2007

Subject: Pending Disciplinary Cases – Task Force

- 1.0 This serves to inform you that due to the increased number of pending disciplinary cases in Ministries and Departments, it has been decided that a Task Force should be formed to assist Ministries/Departments to speedily resolve cases and submit the same to the Commission. Addressees were advised about this initiative in the last Permanent Secretary meeting.
- 2.0 The members of the Task Force will be visiting your Ministries/Departments and I would expect that you provide all possible assistance in terms of access to files and to interview staff where necessary.
- 3.0 The members of the Task Force are :
 - Mr Tito Elo, Acting Senior Administrative Officer; [PSC]
 - Mr Tevita Kanalagi; Acting Senior Administrative Officer [PSC]
 - Mr AKuila Kunawawa; Executive Officer [Min Justice]
 - Mr Aritema Utonivesi; Acting Executive Officer [Min. Transport, Works & Energy]
- 4.0 For further information and clarification please contact Mr. Salimoni Karusi, Manager (Ethics and Discipline Unit), Human Resource Management Division, Public Service Commission, on telephone no. 3314588 extension 302 or on email address skarusi@psc.gov.fj.

T. Tagicakibau (Mrs.)

**Permanent Secretary for the Public Service, Public Enterprises and Public
Sector Reform**