



MINISTRY FOR PUBLIC SERVICE, PUBLIC ENTERPRISES AND PUBLIC SECTOR REFORM

Public Service Commission

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Circular Memorandum

TO: The Permanent Secretaries and Heads of Departments

SUBJECT: OVERSEAS TRAVEL VOTE/BUDGET FOR 2007

- 1.0 Addressees are advised that Overseas Travel Vote (OTV) maintained by the Public Service Commission has been reduced by fifty percent (50%) in the year 2007 revised Budget Estimates.
- 2.0 You are, therefore, requested to prioritize all overseas official visits for meetings and conferences, and to explore funding from external source or within your current budget, prior to requesting for funds from Overseas Travel Vote.
- 3.0 Your co-operation and understanding will be greatly appreciated.

Tom Lee

Acting Permanent Secretary for the Public Service & Public Sector Reform